

SECTION 0100
NOTICE TO BIDDERS

Notice is hereby given that Duneland School Corp. is soliciting sealed bids at their Administration Center, 601 West Morgan Ave., Chesterton, Indiana for The Novia Health & Wellness Center, Interior Remodeling Project, located in the School Corporation IMC Building, 411 S. 5th Street, Chesterton, IN.

Bids shall be sent to or hand delivered to the Administration Center, 601 W. Morgan Ave., Chesterton, IN 46304 c/o Dr. Dirk Baer, Superintendent, and received by 3:00 p.m. local time on April 2, 2013, at which time bids will be publicly opened and read aloud.

Bids received after such time will be returned unopened. Bids may be withdrawn prior to such time, but no bids, including Alternate Bids shall be withdrawn for a period of sixty (60) days thereafter. The Owner reserves the right to reject any and/or all Bids and to waive any informalities in the bidding. Conditional Bids will not be accepted.

A single "Lump Sum" Bid is solicited for all work on this project.

Bids shall be properly executed, submitted on a current State Board of Accounts Form 96, including financial data as recent as possible, a non-collusion Affidavit, Alternate Bids, and any other documents required by the "Instructions for Bidders", Spec. Section 0110.

A Bid Security in the amount of five percent (5%) of the total bid, payable to "Duneland School Corporation", shall accompany the Bid in accordance with "Instructions for Bidders", to guarantee the successful Bidder will enter into contract with the School Corporation according to the terms of the Contract Documents, including furnishing of a satisfactory "Performance Bond" the amount of 100% of Contract. Bidder may file either a Bid Bond or a certified check with his Bid.

All work shall be done in accordance with Contract Documents prepared for this Project and work shall be completed within time period as provided in Supplementary Conditions, Spec. Section 0310.

Drawings and Specifications are on file and may be examined by prospective Bidders at the following locations or on the online plan room at 'gandkarchitects.com' after March 8, 2013.

1. Office of the Architect:
Gerometta & Kinel Architects, Inc.
1200 N. State Rd. 49
Chesterton, IN 46304
(219) 926-6655
Email: gandkarchitects@comcast.net

2. Office of the Owner:
c/o Mr. Greg Lindy
Duneland School Corp.
601 Morgan Avenue
Chesterton, IN 46304
219-983-3600

3. Office of the Engineer:
M/E Design Services
120 S. Hill St.
Mishawaka, IN 46544
574-256-1914
Email: tomh@m-e-design.net

4. Reprographic Arts, Inc.
1017 Franklin Street
Michigan City, IN 46360
219-872-9111

All Prime Bidders will be required to have at least one complete set of Project Drawings and Project Specifications Manual. Prime Bidders may obtain copies of the bid documents from Reprographic Arts, 1017 Franklin Street, Michigan City, Indiana 46360, 219-872-9111, by depositing \$100.00 for each complete set of documents. No partial sets will be issued by deposit. Deposits are to be payable to "Duneland School Corporation" (the Owner) and shall be sent or delivered to Reprographic Arts. Deposits are fully refundable to each "Prime Bidder Document Holder" if documents are returned to Reprographic Arts in good condition within 21 days after the bid closing date.

Each Prime Bidder shall be limited to no more than 3 complete sets of Bid Documents under the refundable deposit provisions. Bidders may request additional, complete sets of documents beyond the initial 3 sets for the nonrefundable cost of \$100.00 per set. If mailing is required

cost of \$100.00 per set. If mailing is required, mailing costs shall be paid by the Bidder. Entities other than Prime Bidders may purchase bid documents directly from Reprographic Arts for the non-refundable cost of \$100.00 per set.

Interested Subcontractors and Material Suppliers should obtain Drawings and Specifications from Prime Bidders, or should arrange to view Drawings and Specifications at the locations listed previously above.

Duneland School Board of Trustees
(March 5, 12, 2013)