

NOTICE TO BIDDERS

Notice is hereby given that the Board of Public Works and Safety of the City of Valparaiso, Indiana, will receive sealed bids until 9:30 a.m. (CST) on Friday, October 26, 2018 at the Clerk-Treasurer's Office located at Valparaiso City Hall, 166 Lincolnway, Valparaiso, Indiana 46383. Bids received after this time will be returned unopened. Sealed bids will be publicly opened and read aloud during the Board of Public Works and Safety meeting on Friday, October 26, 2018, at 10:00 a.m. (CST) at Valparaiso City Hall. Formal award of a single prime contract to a general contractor is anticipated to occur at the Board of Public Works and Safety meeting scheduled to be held on Wednesday, October 31, 2018, at 10:00 a.m. (CST).

All work is more particularly described in the bid documents prepared by Shive-Hattery, Inc., 57 Franklin Street, Suite 201, Valparaiso, Indiana 46383, telephone: (219) 476-1400. In summary, the project includes the expansion and renovation of Valparaiso City Hall located at 166 Lincolnway, Valparaiso, Indiana 46383.

All work for this project will be under a single prime contractor. All materials furnished and labor performed incident to and required for the proper and satisfactory performance of the work shall be furnished and performed in accordance with the requirements of the A1A-A101 Standard Form of Agreement between Owner and Contractor - 2017. All work for the project shall be substantially completed on or before October 31, 2019.

Bid documents will be available after Monday, October 8, 2018. Bid documents may be obtained in hard copy or electronically from Reprographic Arts at 1017 Franklin Street, Michigan City, Indiana 46360, telephone (219) 872-9111. If desired, documents may be mailed to the bidder, but the bidder must contact the printer in advance to reserve a hard copy set. All mailing costs must be made payable to Reprographic Arts at 1017 Franklin Street, Michigan City, Indiana 46360, and will not be refunded. The cost of reproduction is not refundable. There is no cost for a digital download of the bid documents.

All bids shall be submitted in a sealed opaque envelope clearly labeled with the words Valparaiso BID FOR: VALPARAISO CITY HALL ADDITION AND RENOVATION, VALPARAISO, INDIANA, in large bold letters, along with the names and address of the bidder and shall be accompanied by the following documents:

1. Bid Bond - A1A Document A310 (2010 Edition) with attached Power of Attorney of Certified Bank Draft.
2. Non-Collusion Affidavit signed by same individual signing the bid form and notarized.
3. Authorization for release of information signed by same individual signing the bid form.
4. Bid form properly completed and signed, with attached Power of Attorney or Certified Bank Draft.
5. Form 96 with Financial Statement.
6. Principal subcontractor list.

All bids shall remain valid for a period of ninety (90) days from the bid due date.

The City requires a bid bond from an acceptable surety or certified bank draft in the amount of ten percent (10%) of the base bid, including alternates, payable to the City. The bid bond or certified bank draft shall remain in force for a period of ninety (90) days after the bid due date. The bid security of all unsuccessful bidders will be returned promptly after an award is made or in the event that all bids are rejected.

The bid security of the successful bidder will be returned upon award of the project. The successful bidder for the project will be required to provide a performance bond and a labor and material payment bond in the sum equal to one hundred percent (100%) of the amount of the bid. Bonds shall be maintained in accordance with I.C. 36-1-12-13.1 and 36-1-12-14.

Each bidder shall fully comply with the requirements and be eligible to perform work pursuant to Valparaiso City Council Ordinance No. 6-2016 entitled "An Ordinance to Establish Responsible Bidding Practices and Submission Requirements for Submitting Bids to Perform Construction Work on Public Works Projects." Each bidder shall also comply with the requirements of I.C. 5-16-13, et seq. Pursuant to I.C.

22-5-1.7-11, the successful bidder is required to enroll in, and verify the work eligibility status, of all newly hired employees through the e-verify program. Pursuant to I.C. 5-22-16.5, the City may not contract with a person/corporate entity who is engaged in investment activities in Iran. Each bidder shall fully comply with the requirements of Valparaiso City Council Ordinance No. 9-2016 entitled "An Ordinance of the Common Council of the City of Valparaiso, Indiana, Prohibiting Discriminatory Conduct within the City." A non-mandatory pre-bid meeting will be held on Wednesday, October 17, 2018, at 2:00 p.m. (CST) in the City Council Chambers at Valparaiso City Hall, 166 Lincolnway, Valparaiso, Indiana 46383. Representatives of the City and Shive-Hattery, Inc., will be present to answer questions concerning the project, bid documents and bid requirements. All prospective bidders are strongly encouraged to attend. Questions may be submitted until 5:00 p.m. (CST) on Monday, October 22, 2018. All questions shall be directed in writing to Chris Wolf at cwolf@shive-hattery.com.

The City reserves the right to reject any and all bids, reject any and all alternate bids and to waive any irregularities in bidding and to award bids in any manner or combination as the City desires. Conditional bids or bids with qualifications will not be accepted. The bid documents for the project are by this reference made a part hereof, and all bidders shall be deemed advised of the provisions therein and general conditions of contract, specifications and drawings for the project.

City of Valparaiso, Indiana, by and through its
Board of Public Works and Safety
10/5, 10/12/18 - hspaxlp