

INVITATION FOR COMPETITIVE  
PROPOSALS FOR PROJECT  
ADMINISTRATION SERVICES

The Northern Indiana Commuter Transportation District ("NICTD") is soliciting sealed proposals from qualified firms to provide Project Administration Services for the Double Track NWI Project and the West Lake Corridor Project (collectively, the "Rail Projects"), as more fully described and defined in the Project Administration Services Request for Proposals ("RFP") packet, as prepared by NICTD. All proposals must meet NICTD's terms and conditions and Technical Specifications as further described in the RFP packet, including the Instructions to Proposers.

SSI: By law, transit agencies such as NICTD are required to protect sensitive security information ("SSI"). SSI is any information whose disclosure may compromise the security of the traveling public, transit employees or transit infrastructure. Protecting SSI means restricting its distribution and controlling access to it. Only persons with a "need to know" may access SSI. Potential proposers for the Rail Projects are considered entities with a "need to know" this SSI.

Because NICTD must restrict access to and distribution of SSI, NICTD will be posting the RFP Solicitation Documents that contain SSI to its online, secure document sharing site at [www.nictdplanroom.com](http://www.nictdplanroom.com). In order to obtain access to the secure document sharing site, potential proposers will be required to execute a non-disclosure agreement which addresses the appropriate handling, storage, use, reproduction, transmittal and destruction of the SSI ("NDA"). Solicitation Documents containing SSI will only be released to those executing an NDA. All prime Proposers to NICTD must execute an NDA.

The required NDA is available for download now on the above NICTD secured website. The NDA may be returned at any time prior to the date of the opening of proposals in person or by mail to the address below. Executed NDAs may also be scanned and e-mailed to the NICTD Chief Infrastructure Development Officer, Christopher Beck in care of Stephanie Modglin at the following email address: [stephanie.modglin@nictd.com](mailto:stephanie.modglin@nictd.com). Solicitation Documents NOT containing SSI are available electronically and may be accessed without an executed NDA.

The NDA and the RFP Proposal packet, including the Instructions to Proposers, the RFP and the Technical Specifications, are available online at [www.nictdplanroom.com](http://www.nictdplanroom.com). Proposers are encouraged to access this site to retrieve the NDA and the RFP proposal packet, updated proposal information and addenda. Proposers can also request NDAs and RFP packets at the following location:

Northern Indiana Commuter  
Transportation District  
Attention: Anthony Siegmund,  
Purchasing Manager  
601 North Roeske Avenue  
Michigan City, IN 46360-2669  
Phone: (219) 874-4221 Ext. 267 /  
Fax: (219) 872-5841

Email address: [tony.siegmund@nictd.com](mailto:tony.siegmund@nictd.com)

Information regarding the competitive RFP proposal process, including the including the results, can be found at [mysouthshoreline.com](http://mysouthshoreline.com). (Go to "About", then "Purchasing").

Proposals shall be submitted in a sealed opaque envelope clearly marked "Project Administration Services", which shall be contained within an outer shipping envelope and received at:

NICTD  
33 East U.S. Highway 12  
Chesterton, IN 46304

Attn: Purchasing Manager

Proposals are to be submitted by no later than 2:30 p.m., CST, Wednesday, September 5, 2018. The proposals opening is not open to the public. Proposals received after the above stated time and date will be returned to the sender unopened.

NICTD reserves the right to reject any and all proposals and/or waive minor discrepancies, omissions, variances or irregularities in any proposal, provided it is in NICTD's interest to do so. NICTD may interview and enter into nego-

tiations with any proposer it deems appropriate in its sole discretion.

Michael Noland

President, NICTD

8/10, 8/17/18 - hspaxlp