

**LEGAL NOTICE
REQUEST FOR PROPOSALS FOR
FINANCIAL/PAYROLL SOFTWARE FOR USE
IN PORTER COUNTY GOVERNMENT**

Notice is hereby given that the Porter County Board of Commissioners shall receive Requests for Proposals for Financial/Payroll Software until 12:00 (noon) p.m. Central Standard Time, Tuesday, July 12, 2016 at the office of the Porter County Auditor, 155 Indiana Avenue, Suite 204, Valparaiso IN 46383.

Proposal specifications can be picked up at the Porter County Auditor's office located at 155 Indiana Avenue, Suite 204, Valparaiso IN 46383 commencing Wednesday, June 15, 2016 or downloaded at: www.porterco.org/softwareRFP. The Porter County Board of Commissioners appoints the Information Technologies & Service Director, Sharon Lippens, as the designated contact for this project. Any questions regarding the specifications must be directed to her in writing, via email at slippens@porterco.org or faxed at (219)-465-3626. All responses will be in written form or email.

Proposals will be received until 12:00 (noon) p.m. Central Standard Time, Tuesday, July 12, 2016 at the office of the Porter County Auditor, Vicki Urbanik, located at 155 Indiana Avenue, Suite 204, Valparaiso IN 46383.

Upon review of proposals received; vendors may be invited to perform a demonstration of their product(s) at Porter County. Potential vendors must be able to perform requested demonstrations between July 13 and July 29, 2016 in order to be further considered.

The Porter County Board of Commissioners will award the Financial/Payroll Software project to the lowest responsive and responsible vendor upon a review of the evaluation criteria set forth in the proposal and results of vendor demonstrations at its meeting Tuesday, August 2, 2016 at 1:00 p.m.

Each proposal shall be submitted in triplicate in a sealed envelope or box clearly marked: Financial/Payroll Software RFP

The Porter County Board of Commissioners will evaluate the Request for Proposals in compliance with IC 5-22-9 and shall award the proposal to the most responsive and responsible provider after evaluating the criteria set forth in the proposals. The Porter County Board of Commissioners reserves the right to reject any and all proposals or parts thereof, waive all informalities or irregularities in the proposal and to re-advertise.

Dated this 15th day of June, 2016.

**PORTER COUNTY
BOARD OF COMMISSIONERS**

John A. Evans
Laura Shurr Blaney
Jeff Good
Vicki Urbanik, Auditor
6/17/16 - hspaxlp