

## NOTICE TO BIDDERS

Notice is hereby given that sealed proposals will be received by:  
Ivy Tech Community College  
220 Dean Johnson Blvd.  
South Bend, IN. 46601

For: Ivy Tech Valparaiso Campus Security Card Access Install

Location: Ivy Tech Community College at Valparaiso Campus, 3100 Ivy Tech Drive, Valparaiso, IN 46383.

Sealed bids will be received up to 2:30 PM EST, Thursday, April 27th, 2017 to the attention of: Rick Green, Bi-Regional Director of Facilities, Suite 136D, 220 Dean Johnson Blvd, South Bend, IN 46601. Bids received after that time will be returned unopened. Bids sent by mail or other carrier must be received on or before the date and time designated to be valid; electronic submission is prohibited. Bids will be publicly opened and read aloud at 2:35 PM EST, Room 133, at the South Bend campus.

A. A mandatory pre-bid meeting will be held on Wednesday, April 12th at 2:30 PM CST at Ivy Tech Community College, 3100 Ivy Tech Drive, Valparaiso, IN 46383. Please check-in with Security for meeting location.

B. The bids shall be Lump Sum Price for all work called for in the specifications and drawings, submitted in duplicate (original + 1 copy) on the Bid Form based on the Indiana State Board of Accounts Form 52414, Form 96 (revised 2013), along with the Non-Collusion Affidavit. Copies of the bid package may be obtained from Sarah Tighe, Facilities Administrative Assistant, at 574-289-7001 x5362 or by email at stighe1@ivytech.edu. A bid bond equal to 10% of the bid amount must accompany the submission.

The Contractor to whom the work is awarded will be required to furnish: a) payment bond equal to 100% of the contract amount and to extend for a period of one year after final acceptance; and b) Certificates of all Insurance as described in the Contract Documents, including the Plans and Specifications which are on file for public inspection at the Facilities Office, 3100 Ivy Tech Drive, Valparaiso, Indiana 46383.

All questions regarding the specifications and drawings shall be directed to Roger Malone, RM Consulting, at 317-679-2337 or by e-mail at RM\_Consulting1919@att.net.

C. The work for which proposals are requested includes all labor, materials, equipment and items of materials and services required to provide the proper and complete construction of this project.

D. Along with bid and bid bond, the following are required with submission as referenced in the bid package:

- o Contractor's Qualification Statement AIA A305, with current financial statement
- o Signed Resolution 2017-4, with applicable documentation-
  - 1) List of all trades involved
  - 2) US Dept. of Labor certificate of registration
  - 3) Letter of good standing from apprenticeship training organization
  - 4) Apprenticeship enrollment paperwork for last 3 years
- o Certificate of Insurance Liability
- o Signed E-Verify Program affidavit
- o Equal Opportunity Employer (EOE) policy letter
- o Substance Abuse policy letter

E. Bids shall not be withdrawn for a period of sixty (60) days following the bid date without written consent of the Owner.

F. All prices shall be free of all Federal Excise Taxes and State Sales Tax, and upon request of supplier, tax exemption certificate will be executed by the College to the successful bidder to cover all items subject to this tax.

G. The Owner reserves the right to accept or reject any bid and to waive any irregularities in bidding.

Ivy Tech is an accredited equal opportunity, affirmative action community college.

4/4, 4/11/17 - hspaxlp