

## Requests for Proposals for

### Leaf and Brush Pick-Up in the Town of Kouts

The Town of Kouts is requesting proposals for town-wide Leaf and Brush Pick-up for the 2017 Spring and Fall Collections.

1. Contractor shall provide equipment and staffing for eligible yard waste and leaf collection services for and in the Town of Kouts, Indiana. The collection service for leaf pick-up shall be for a one (1) week period in the spring during the month of April, and a five (5) week period in the fall of calendar year 2017, beginning approximately the week of October 23. Additionally, we contract out our brush collection. There will be one (1) brush collection for the spring and one (1) for the fall collection.

2. Contractor shall be responsible for the disposal of all collected material.

3. Contractor must provide a Certificate of Liability Insurance with their proposal.

4. Contractor must be registered with the Town of Kouts prior to beginning collections.

5. The Town will be responsible for notifying the residents of the collection times and parameters.

6. Contractors are to deliver their proposals to the Clerk-Treasurer's office located at 210 S. Main St., PO Box 693, Kouts, IN 46347, 219-766-3312, by Friday, March 17, at 4 pm.

The term of the contract shall be one (1) year. The Town, at its exclusive option shall be entitled to the privilege of two (2) renewals of the contract of one (1) year duration each, per order of the Town Council, by giving written notice to the Contractor prior to the spring collections at the compensation stated in the Respondent's Proposal.

The Town reserves the right to reject any or all proposals in part or in full. No proposals may be withdrawn for a period of ninety (90) days after the opening date. Proposals are to be submitted in a sealed envelope/package. The sealed proposals must be clearly marked Leaf/Brush Fall 2017. Proposals will be opened and read aloud at the regular council meeting at 6:30 p.m. on March 20, 2017.

Laurie Tribble

Clerk-Treasurer

Town of Kouts

February 27, 2017

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